WorkDesk Overview - Work Control

This is an example of a standard AiM WorkDesk for Work Control.
CHANNELS
1. Work Order - REASSIGN  
   Training Guide: WM-04_Request Work from Another Shop
2. Work Order Queries show activity by Zone
   a. Z1 Charles Vasso
   b. Z2 Steve Ledbetter
   c. Z3 Danny Driskel
   d. Z4 APT Scott Hunsucker
   e. Z4 VET Scott Hunsucker

QUICK LINKS
1. Urgent Caller-Quick WO  
   Training Guide: WM-01_Urgent and Emergency Calls
2. Training Documents  
   Link to step-by-step procedures
3. Interactive Map  
   Interactive Campus map
4. OK Corral  
   Login page to OK Corral (Accounting/Procurement Services)
5. Standard Requests  
   Training Guide: CS-01-Processing Non-Urgent Work Requests
6. Requests-No Prob Code  
   Training Guide: CS-01-Processing Non-Urgent Work Requests
7. Requests-Custom Fund  
   Training Guide: CS-01-Processing Non-Urgent Work Requests
8. After Hours Calls  
   Training Guide: CS-07-Processing After Hours Calls
9. Manager Approved  
   Training Guide: CS-03-Work Request Manager Review

ADDITIONAL DOCUMENTS
1. Training Guide: CS-06_GCA Baseline Custodial Requests
2. Training Guide: WM-02_Assigning Billable Work Orders to GCA
3. Training Guide: WM-16_Processing Work Orders and Invoicing-GCA