Building the OSU Price Book

In AiM, estimating is performed against each phase on a work order.

To enter an Estimate Item, go to the **Estimating** module located on the work desk. Click: **NEW** (*next to Estimate Item*)

AiM WorkDe				
Add	Restore	IQ		
Menu		^		
Work Management				
Accounts Payable				
Asset Managem A	iM Est	timating		
Bid Managemer				10
Capital Projects	Add	Rest	ore	IQ
Condition Asses		/		
Contract Admin				
Customer Servic Q	Estima	ate Item		
Estimating Q	JOC C	ontract		
Finance				

AiM Estimate Item									About Logout
Save Cancel									
View	CARPET		•				Active	Yes 🗸	
Related Documents	CARPET 3			.ii.			Price Bool	su price e	Q 00K.
	Level 1 (4	PAINT Q	Crew	٩		Bare	Cost	In-House	Overhead/Profit
		PAINT			Labor			1.50	
	Level 2	٩	Crew Quantity Daily Output		Material			2.57	
	Level 3	٩	Labor Hours	SQUARE FEET Q	Equipment				
	Level 4	٩	Factor	SQUARE FEET	Total		\$0.00	\$0.00	\$0.00

1. From **Price Book** , click: ^O Zoom. Select **OSU**

AiM 🗮 Pric	e Book	(
Done Se	earch	Reset	Cancel		
<u>Price Book</u> ↓		Description			
MEANS2014-CONST		RSMEANS FACILITIES C	ONSTRUCTION COST DATA 2014		
MEANS2014-MR	ANS2014-MR RSMEANS FACILITIES MAINTANCE AND REPAIR COST DATA 2014				
<u>osu</u>	-	OSU PRICE BOOK.			

- 2. Enter name of Item
- 3. Enter a **Description** of the **Item**.
- 4. Level 1, click: ^O Zoom. Select a value from the list. Each item that you create will be associated with the level that you assign it to, levels resemble the format for the OSU BCL.

AiM 😑 Level 1				
Done Search	Reset	Cancel		
<u>Level 1</u> ↓	Description		Price Book	
PAINT	PAINT		OSU	
SIGNS	SIGNS		OSU	

- 5. **UOM**, click: ^O Zoom, select a Unit of Measurement
- 6. Next, add In-House costs for:

NOTE: The price of Labor, Material, and Equipment is dependent on the UOM per item.

- AiM Unit of Measure
 Done Search Cancel
 UOM
 Description
 SQUARE FEET SQUARE FEET
 SQUARE INCH
 SQUARE INCH
- a. **Labor** Manually calculate & enter (*hours to complete x labor rate no markup*)
- b. Material Cost of material per UOM
- c. **Equipment** Not in use by OSU. This cost would be for rental equipment.
- 7. Once the prices have been inserted into the In-House costs of the item, click: SAVE

Once the Estimate Item is saved, it becomes part of the Phase.

AiM 🗏 Est	timate Item	ı							Α	bout Logout
Edit	New	Search	Browse							
Action		CARPET						Active	Yes	
<u>Email</u> View		CARPET						Price Book	<u>osu</u>	
Related Documents									OSU PRICE BOO	к.
		Level 1	PAINT	Crew			Bare	Cost	In-House	Overhead/Profit
			PAINT			Labor			\$1.50	
		Level 2		Crew Quantity						
				Daily Output		Material			\$2.57	
		Level 3		Labor Hours		Equipment				
				UOM	SQUARE FEET					
		Level 4			SQUARE FEET	Total	S	0.00	\$4.07	\$0.00
				Factor	1					