Capital Project Estimates
LRFP and Service Contracts project managers will use the online Facilities Management Customer Portal to submit requests for estimates from each shop that may provide capital project support.

Open the Customer Work Request form:

1. Enter your Contact Information.
2. Enter Location Information.
3. Enter Request Information.
   a. Select a Problem Code. Type the keyword “ESTIMATE” to quickly navigate the drop-down menu. **NOTE:** Problem codes that begin with “Internal” cannot be viewed by the public/customers.
   - IN-HOUSE CONSTRUCTION ESTIMATE
   - LANDSCAPE ESTIMATE
   - UTILITIES ESTIMATE
   - MECHANICAL / ENGINEERING / PLUMBING ESTIMATE
   - STRUCTURAL TRADES ESTIMATE
   - FACILITIES SUPPORT SERVICES ESTIMATE
   - ASBESTOS ABATEMENT ESTIMATE
   - EHS ESTIMATE
   - INFORMATION TECHNOLOGY ESTIMATE

b. Enter Desired Date.
c. If you know the project funding source (Account), enter Alternate funding information.

4. Enter a Request Description.
5. Review and click: Submit Request