



OSU Facilities Management Newsletter

WINTER ISSUE 2015



Rick Krysiak Chief Facilities Officer

I hope you enjoy this edition of the Facilities Management (FM) Newsletter. It captures just a small amount of the great things we have done on campus. We have also included a spotlight on a few of our employees in an effort to get to know our co-workers better. The newsletter also contains several shots of the Thanksgiving Celebrations held around FM. I

think I gained 10 pounds that week. As we finish up these last weeks before our holiday break, I ask that everyone take a look around and help those less fortunate.

It's definitely been a busy year for everyone in Facilities Management (FM). As I looked back over the past year, I was amazed at the progress we have made. We started the year with a reorganization that transformed the way we provided services to our customers, including implementation of a new work order system and the use of mobile devices all without a drop in service levels. We continued to perform well during the summer rush, completing many time critical projects while providing support to all the summer activities and camps housed in Residential Life. Additionally, the grounds and landscape crew had the campus in top shape with topiaries and a new look in the formal gardens in recognition of OSU's 125th anniversary. As we come to the end of 2015 we are still performing at the top of our game. We broke ground on a new \$75million Central Plant project and we are making a noticeable difference inside our facilities. All of this could not be accomplished without the hard work and dedication of everyone in FM.

Finally, the New Year will bring new challenges for us to face, but I know we will be ready to meet them head on. I want to wish everyone a Merry Christmas and Happy New Year. Please be safe over the holiday break. I want to thank you for continuing to work hard to make OSU a great University. Thanks again to everyone!

Rick

Adrian's Corner

Adrian Self, Director of Facilities



As we bring another year to a close, no laughing here as I have had quite a few, we want to pause our busy lives for a moment and think of what the season means to each of us in our own way. It is a time to reflect and be thankful for being able to live in such a wonderful country. A place where we are free to experiment with life and become whatever we set our minds to be. Setting life goals only to have some succeed and some fail. To gain meaning from our failures to become even better people than we were before.

A challenge for the season is to offer special thanks to all those who are serving and also to those who have served to help keep our country safe. While not perfect, it is very, very special.

Moving toward year end we should work on a resolution to offer someone, some family a helping hand. We all know of someone who could use a little help. The Feed Our Own food drive is a great way to help offer a special holiday meal for a family. Donate what you can to the elves. They work hard to pull this all together.

To end, my family and I hope each of you and your family a very happy Holiday Season. Be safe in your travels. Break a leg for those who can afford that ski trip or sunburn for those who can travel to a warm climate. If cutting wood to stay warm, keep your fingers and toes inside your gloves and shoes.

THANK YOU TO ALL!

Adrian

P.S. remember you have to return to work January 4, 2016!

Thank You for Your Service!



Front Row (left to right): Derek Heston (USMC), Jack Zamskie (Army), Pete Barns (Army), Keith Shields (Army), Bruce Jackson (USMC), Tom Budd (Navy), Ashton Hladik (National Guard-Army), James Rosner (USAF)

Second Row (left to right): Tim Titus (Army Special Forces), Arnold Whitney (Army), Roger Passick (USAF), Chuck Cassidy (Navy), Donald Graham (Army), Larry Curtis (USAF), David Moody (Army), Roy Brock Jr. (Army)

Third Row (left to right): Ron Tarbutton (USAF), Ross Romero (USAF), Rod Wheeler (Navy), Steven Tanner (Navy), Wade Blackburn (US Coastguard), Danny Driskel (USAF), Rick Krysiak (USAF)

Veteran's Day Pictures from the View of the Photographer

I have been the one to take the OSU Facilities Management's Veteran's Day Photo for the past six years now. After the first few images, I decided to add a little something creative and special to each one I took as a means of expressing a heartfelt sincere THANK YOU to each veteran there. Since the start of me doing so, there seems to have always been a level of appreciation and support to continue what I started and it really is cool to get the wonderful feedback I have received on each year's image.

I really wish I could be one of the guys in each year's Veteran's Day picture way more than most will ever understand but maybe this story will help you understand just a little about what I mean in that last statement. You see, back in the early 70's, my mom had the history of my family name professionally researched. It turned up something very interesting and motivating for me, I believe it helped shape me into the patriot I am today. That research showed that my family has had a member serve in the United States Armed Forces every year since 1776. Both my mom and dad served in the United States Air Force, it's where they met actually. We moved a lot yes but there is nothing like the military life. I remember it well even though I was only four years old when my dad retired after something like a twenty four year military career.

After learning about the rich military background heritage in my family, I decided as a kid of about eleven or twelve, I would follow that family heritage and join the armed forces as soon as possible. However, fate seems to have had a different plan in-store for me. My destiny wasn't to serve in the military as I had planned but to serve those that have instead.

You see, once I had reached the eligible age to enlist, I went to the US Air Force recruiting office in my home town and ended up being told by them and every one of the military branches that I didn't qualify for duty due to medical issues I have that are from a few injuries I had received as a kid. Needless to say, I was devastated. I didn't want to be the one that broke the chain of so many years of serving the greatest nation on the planet.

After coming to the realization that there was nothing I could do to enlist, I decided it was beyond me to serve my country and family as an enlisted person like so many of my family had before me. I would be that one guy that the military chain would skip. I learned that same year that a cousin entered the Air Force so the chain was not broken as I suspected it could have been.

To this very day, this family heritage chain of military service is still unbroken; my only son serves in the United States Marine Corp as an Air Frame Specialist.

Needless to say, it is a really special treat for me to be able to be supportive to our nation's military in any capacity, including the photographer of the Facilities Management's Veteran's Day picture and to help celebrate these brave souls for the service and sacrifices they endured for each of us. I look at each Veteran's Day picture and see the back bone of Facility Management's integrity. Again, I really wish I could be among those called "veteran" but getting to do stuff like creating these custom made Veteran's Day Celebration pictures is great and I can't thank the guys and gals of our nation's armed forces enough so, I hope you enjoy my thankful filled efforts at each custom made image created for each of the guys in the Veteran's Day Celebration Picture. Thanks Guys, you're the BEST!

In closing, I would like to offer thanks to anyone that supports our US Military in any way they can. Even a gesture of coffee and donuts does not go without notice. Thank You!

Bill Hilson, Landscape Technology Specialist

Feed Our Own Program

Twenty-one years ago, in response to an appeal put in the suggestion box; we began an annual Food Drive. The purpose of the food drive is to provide a nice, traditional, Holiday meal for the families of employees that might otherwise do without.

Application forms are issued the first of October every year, and are due back in early November. After the number of people participating is tallied, a list of needed items is created and published. Right after Thanksgiving, we begin to take donations of food and money. The list is updated regularly by e-mail.

The week before the winter break, a final count of the donations is made, and anything needed, including the turkeys, is purchased. The food is then sorted into boxes, which are then picked up by the participants.

The 22nd annual FM Food Drive will begin Monday, November 30, 2015, and will conclude December 17, 2015.

Contact John Byram at 115Q FM Administration to assist with the 22nd Annual Feed Our Own Program or to get more information on the program.

Facilities Management Supporting the United Way!

Facilities Management wants to Thank all for their support of the 2015 United Way Campaign. Many hours were spent organizing and planning the campaign. The team organized fundraising events such as the Halloween costume contest, candy jar guessing game, bake sale, gifts sale, books and media sale and the chili luncheon. FM extends a special "Thank You" to Jenny Gililand with Energy Management, who was the volunteer UW Captain and to the FM Advisory Committee for their support in organizing the FM campaign!

Halloween Costume Contest

Guessing Game

WINNER ANNOUNCED!!!

BREAKING A TIE:
Heath Pickens and Charlie Vasso tied with guesses of 350. There were 351 pieces of candy in the jar. Both of their names were placed in a jar, shaken and the name drawn from the jar was HEATH PICKENS.



Thank you to all who contributed during the contest. A total of **\$61.36** was donated to the United Way Campaign 2015.



Spotlight on Facilities Management Employees

Ron Tarbutton, Director of FM Operations & Maintenance was recently appointed as the CAPP representative to the Professional Affairs Committee for a 3 year term ending in July, 2018.

APPA used to stand for the Association of Physical Plant Administrators in the late 1960's through the early 1990's. Today, the association is known as APPA: Leadership in Educational Facilities, and is most easily recognized and referred to as simply "APPA".

The Professional Affairs Committee (PAC) has a key role in ensuring recognition of "institutional" excellence by considering applications for such institutional awards as the Award for Excellence in Facilities Management (AFE), the Effective & Innovative Practices (E&I), and the Sustainability Award. In addition, PAC is responsible for the development of APPA's Public Policy Agenda via a Code Advocacy Task Force and provides oversight of the Facilities Management Evaluation Program (FMEP).

In his committee role, Ron will be evaluating those institutions that have submitted applications for the APPA Awards listed above. This aids OSU FM by giving Ron insight into the "best of the best" innovative enhancements made by facilities institutions around the country. That insight can be used to help OSU FM in our continued refinement of the Next Level initiative! The Next Level Team used many of the APPA guidelines in developing the current zone structures.

Ron has held several positions within the APPA organization over the years:

- CAPP Representative to the APPA Professional Affairs Committee, July 2015 – July, 2018
- APPA Certified Educational Facilities Professional, 2011
- President DFWAPPA, June 2010-May 2011
- DFWAPPA Board Member, June 2008-May 2012 (Secretary, Senior Board Member, President, Past-President)



Kyle Brandon was the subject of OSU News 'Humans project documenting people on campus'



Oklahoma State University

"I'm labeled as a sign maker here. This means I help with making the shop run, I use my creativity to help signs work for the campus. I helped with the signs in the new university store in the stadium. We do vehicle wraps for the OSU police cars and a majority of the signs here on campus. Basically anything that exists within the sign industry we can do here. I started out actually as a student who would set up all the signs on campus and now I am helping create them. I just eventually worked my way up."

Kyle Brandon
Coyle, OK.

Kyle has been with the sign Shop since May 2008 and is the Assistant Supervisor of the Sign Shop.

A Fun and Stress Relieving Hobby!

Charles Vasso is the Manager of Zone 1 and a 30 plus year FM employee. Charles has a definite passion for fishing and enters a dozen tournaments a year. In fact fishing has been a life time passion.

Charles and his fishing tournament partner won the Keystone Lake Tournament in September. Combined weight was 16.34 lbs. for (4) large-mouth bass with the big bass 7.14lbs!! Charles also won the tournament on Fort Gibson Lake that month as well! September was a good month for him!



His largest fish ever was 10lbs and 1 Oz. caught last Christmas at Austin Lake with his son Chris.

Finding that stress relieving hobby is a part of a healthy lifestyle everyone needs today!



Jamie Andrews and her son, Isaac supports United Way

Jamie and her husband Charlie have an adorable 9 month old boy named Isaac. Isaac assisted his mom in the FM Halloween Costume Contest for United Way. Isaac was dressed as a "dog" and Jamie was the "dog walker"! They placed 1st in the contest!

Jamie joined FM Energy Services in July as an Energy Engineer.

We want to Welcome Jamie to the FM Family!

Please welcome these new Employees to the FM Family!

<u>Name</u>	<u>Department</u>
Donald Graham	Maintenance Services
Todd L Davis	Zone 1
Tim E Haymaker	Zone 2
Daniel Swager	University Mailing
Freddy Pitts	Water Plant
Philippe Curley	Utilities Engineering
James Bowen	Utilities Production
Criag D Murdock	Electrical Distribution
Harold J Hodge	Utilities Production
Chris Krieger	Zone 2

OSU Landscape Manager Goes Back to His Roots

Featured article in the Oklahoman/newsok published on December 4th, 2015.

STILLWATER — the horticulture degree Steve Dobbs earned at Oklahoma State University in 1981 set him on a career path that led right back to the Stillwater campus. As OSU's grounds and landscape manager, Dobbs oversees more than 800 acres — excluding the athletic and intramural fields — that require constant maintenance and occasional ornamentation.



From growing flowers in the greenhouse to trimming shrubs across campus, 50 full-time employees stay busy with the upkeep.

They are grouped according to zones and assisted by about 20 part-time student workers who are hired each year. "I remind my staff all the time, even mowing the lawn, there is both an art and a science behind it," said Dobbs, 56.

When he took the job in 2010, a lot of the staff's time was consumed by mowing and dragging water hoses here and there. "You don't get much else done, and that's not the proper way," he said. Today, an irrigation system keeps lawns and gardens watered properly so workers have more time to design and install landscape displays. Every new building project includes landscaping in its budget.

Part of Dobbs' role is to carry out the campus landscape master plan implemented in 2011. Orange is always part of the color scheme; some years it might be 25 percent, and other years it can be 100 percent, Dobbs said.

The 125th anniversary design that adorned the Edmon Low Library lawn earlier this year included designs ranging from a horse-drawn wagon to a birthday cake.

Year-round effort

Dobbs and his crew don't hibernate during the winter months. Their work continues; it just changes.

The five large topiaries on campus are moved into the greenhouse. Leaves are raked into compost piles. Trees must be pruned and holiday lights hung. Dobbs orders seeds and cuttings for the following year's lawn design and grows the plants in the greenhouse. Hands down, the least favorite job of all is snow and ice removal.

"You just don't know how to plan for it," Dobbs said, "and it always comes at inopportune times. "A year-round duty is picking up litter, including after tailgating. "That's a fun one," Dobbs said. "But many fans do a good job of bagging their own trash."

First impressions

Growing up in Sallisaw, Dobbs was involved with 4-H. He always had a plant project and an animal project. When he left for college, he had to pick one. Horticulture won and has been his passion ever since. After graduating from OSU, he worked both in state and out and earned a master's degree in horticulture from the University of Arkansas.

"We were so lucky to find him and get him back," OSU President Burns Hargis said. "We weren't doing much more than mowing the lawn and clipping the hedges. "Steve really is a very gifted artist. He really gets it. He's a guy that figures out how to get it done. And he's creative."

Hargis and Dobbs agree maintaining a beautiful campus is important both for those who already call it home and for people who come to Stillwater for the first time.

"It's like your front yard. It's a symbol of your pride in place," Hargis said. "The campus sells to new people who are considering it because not only is it very lovely, but it also makes a statement. "That's the first impression

they have of OSU when they drive up and see the campus. And usually the reaction is 'Wow.' "Top that off with the friendliness of the people, and it makes OSU a place where people want to go, Hargis said.

Urban forest

"People are really noticing," Dobbs said. "It's an exciting time here.

"He gets a lot of feedback from alumni who visit campus in the form of comments, emails and sometimes donations to the OSU Foundation. Visitors can learn about various plants and trees on campus from QR codes installed alongside them. Some people take that knowledge home to use in their own yards and gardens, Dobbs said. The grounds crew and students have tracked every tree on campus through a global positions system. It serves as a tree inventory and helps Dobbs keep the urban forest healthy. The campus was recognized by the Arbor Day Foundation as a Tree Campus USA for effectively managing trees and engaging students.

"We have beautiful trees on campus," Hargis said. "They're a huge asset. "Dobbs gives the credit for the beautiful campus to his "unbelievable staff. ""I just want to brag on them as much as I can. What's so special about them is they all have a passion for it." The article was written by Kathryn McNutt for the Oklahoman and NewOK.

Article is located at: <http://newsok.com/article>



A Positive Approach in Energy Services

To the right is a flyer, created by Jenny Gililland that captures the Leadership Message delivered by James Rosner to Energy Services. What a creative way to keep the message in front of you as the year progresses and a good message for all to embrace as well!

A POSITIVE APPROACH IN ENERGY SERVICES

ATTITUDE IS EVERYTHING



Be aware of stressors.

There are stressors that occur everyday, and one has a choice in how to respond to them. In Energy Services, we choose to respond with positivity to improve our productivity.



Focus on the positive.

"We are what we repeatedly do. Excellence, then, is not an act but a habit." -Aristotle
In Energy Services, we make it a habit to focus on that which we can actually control.



Talk to your supervisor/manager

In Energy Services, we take our concerns to our immediate supervisor/manager and work toward a positive resolution, one-on-one, rather than sharing negativity.



Dump negativity.

"Every seed is a thought. If you plant crab apples, don't count on harvesting Golden Delicious." - Bill Meyer
Dump attitudes and conversations that do not contribute to a positive workplace or increase our productivity.

Central Plant Update

Construction is well underway at the New Central Plant. The excavation is underway with shoring now being installed for further deepening of the hole to the full 30 feet depth. The Structural steel and concrete packages have been bid and awarded. The design is now complete and all efforts are in full swing.



The boilers have been awarded to English Boilers for a total of \$3,620,000 and the cooling towers were awarded to SPX/Marley Cooling Towers at \$912,000. Our team is now preparing for the purchase of the Chillers and VFDs and the Deaerator and Surge tanks. Our new Mechanical Engineer, Phil Curley has joined our team and is the project manager for the equipment purchase and installation.

Progress can be viewed by the project camera that takes photos every ½ hour at the following site:

<http://www.workzonecam.com/projects/oklahomastate/osucentral/workzonecam>

Facilities Management Completes Project with Teamwork & Talent

The 15 ft. tall "O" Wreath that was added this year to the Holiday Lighting Display in honor of the 125th Anniversary was designed, built, decorated, installed - 100% by FM employees. The new wreath was a hit at last night's Fanfare of Lights ceremony with many photos, social media posts, positive comments, aahs and oohs!

There are way too many folks involved to mention individually, but the support and numbers of folks involved behind the scenes to pull this off are most impressive. We greatly appreciate the time and talents of ALL involved from the welders, electricians, roofers, painters, bow makers, to those who helped wash, load, carry and install. Thank you!

Awesome work Facilities Management!

Steve Dabbs



Creating an Inspiring Campus Environment

A portion of FM's Mission is to serve OSU faculty, staff, students and community by creating and maintaining an inspiring campus environment. Below are examples of how Facilities Management embodies the FM Mission!

Active Arts Area built by FM crews is a unique outdoor gathering place for students, staff, faculty and visitors on the Stillwater campus. The area is located northwest of the Classroom Building and will be one of the signature pieces of the America's Healthiest Campus.



Landscape Services commemorates OSU's 125th Anniversary.

Redesign of the Formal Gardens adorning the Edmon Low Library lawn with designs ranging from a horse-drawn wagon to a birthday cake.



Sign located at corner of Hester and Athletics

Florida State University visits Facility Management Energy Services

OSU's Energy Management Program's success continues to be a model for other universities. On November 17th, Florida State University's Dennis Bailey, Sr. Associate Vice President for Facilities and Jim Stephens, Director of Utilities & Engineering Services visited OSU to learn what Behavior Based Energy Management is all about. Casey Keyser and I described the basis of the program, what an Energy Manager does throughout the year, who we work with in Facilities Management and on campus, and what systems we use to track, analyze, and report energy data. They left understanding how OSU has focused on energy management and benefited from the lessons learned when the program began all the way to the present established program. We always look to share in experiences and FSU is now a partner for future opportunities of collaboration.

James Rosner, Director Energy Services

FM Administration Building Now Has a Sign on Hall of Fame

The sign was made by the Sign Shop and installed by Vernon Hall and Scott McCaslin, FM Support Services.



Facilities Management assists with the Memorial



OKLAHOMA STATE UNIVERSITY

V. Burns Hargis
President
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Stillwater, Oklahoma 74078-1015
405 744 6334
Fax 405 744 6235
Email: osupres@okstate.edu

November 9, 2015

Mr. Jeff Sweeden
OSU Facilities Management
115 M PPA
CAMPUS

Dear Jeff:

Thank you for your part in making the November 3 community-wide memorial a touching and meaningful event. It was a wonderful tribute to the four victims and their families, the many survivors and the countless heroes that responded to the tragedy.

Oklahoma State University has faced tragedy before, and each time the university family has rallied together to mourn and comfort. Your entire Facilities Management team did its usual outstanding job in responding quickly and professionally. You all went the extra mile to make sure the event properly honored those affected and demonstrated the heart of Oklahoma State University and the Stillwater community. The event was an important step as we move forward.

Thanks for living out the Cowboy spirit. I appreciate all you do for OSU.

Best wishes,

A handwritten signature in black ink, appearing to read "V. Burns Hargis".

V. Burns Hargis



Thanksgiving Celebrations around FM



Thanksgiving Day is a national holiday celebrated in Canada and the United States as a day of giving thanks for the blessing of the harvest and of the preceding year. It is celebrated on the second Monday of October in Canada and on the fourth Thursday of November in the United States. Several other places around the world observe similar celebrations.





Happy Thanksgiving



Happy Thanksgiving



Dates, Tips and Events to Remember

- ✚ December 31st is a mandatory leave day
- ✚ Over the Holiday break, remember these important steps for energy savings:
 - Turn off all possible electronic equipment, including computers, monitors, speakers, printers etc.
 - Unplug items such as fans, chargers, radios, and appliances, such as coffeemakers
 - Close blinds and tilt the slats upward
 - Remember that temperatures may be cooler than normal as heat may not be scheduled in some areas
 - As always, turn off the lights as you leave.
 - For more tips, go to: <http://www.okstate.edu/energy>
- ✚ FM IT is planning to upgrade AiM to a new 8.2 release
 - Scheduled for mid-January, more details to come from FM IT
 - Training for those who will be affected by the new release was conducted by Jeff Sweeden and Marla Boles on Nov. 18 – Nov. 20th
 - The Standard Operating Procedures and Training documents located on the FM website have been updated to reflect the new release and will be posted to the FM Website when the conversion to the 8.2 release occurs in Jan.
 - The 8.2 release has minimal impact on most workers. What most will see is the “look” of the screens has changed with different colors and the deletion of the picture icons. The largest benefit for FM to upgrade to 8.2 is for the changes to the AiM IQ module which will allow the Business Operations team the ability to create more robust FM metrics and graphs for Key Performance Indicators. Key Performance Indicators help to guide FM in accomplishing the strategic goals established by senior management.
- ✚ Employee Survey results are currently being compiled by Huron Educational Consulting and are due to FM mid-December. Results will be communicated to all employees early 2016. Thank you to all who participated in the employee survey. It is important to FM that employee’s thoughts and concerns are captured so that FM is working on the improvements that are most important to the employees.
- ✚ FM also conducted Customer Service Surveys in November to over 900 OSU campus customers. Huron Educational is compiling those results and will deliver to FM late December. Results will be communicated to all employees early 2016.

To the Facilities Management Family!

Wishing you a safe and enjoyable Holiday Season!

