



**OKLAHOMA STATE UNIVERSITY FACILITIES MANAGEMENT
PROCUREMENT SERVICES**

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Stillwater, OK 74078
Office hours: M-F 7:30-4:30

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NEW SUPPLIER INFORMATION FORM

Company Name			
Contact Name			
Email			
Phone Number		Fax Number	
Remittance Address			
City		State	
		ZIP	

Net 30 Payment Terms Y ☐ N ☐

If a credit application is required, please attach when returning completed form.

Does the party holding principle interest in the company have a family member employed by Oklahoma State University? Y ☐ N ☐

If yes, what is the relationship?

Return the completed form, your W-9, and any applicable credit applications to fm.supply@okstate.edu.

Please note: Products and/or services are not to be rendered until you have received a valid purchase order.