



**OSU FACILITIES MANAGEMENT
LEADERSHIP CERTIFICATE PROGRAM**

Enrollment Application

The OSU Facilities Management Leadership Certificate Program is available to OSU employees who wish to develop management skills. You must complete this enrollment application to seek approval to participate in the program. Approval from your department Manager and Director is required prior to participating in the certificate program.

The approved enrollment application is an agreement that you will attend at least four core courses and five elective courses within three years. To enroll in training courses, you will need to request additional approval per training request through your department Manager.

To be completed by the employee:

Name: _____ CWID: _____

Department: _____

Employee Signature: _____ Date: _____

To be completed by management:

Manager's Signature _____ Date _____

Director's Signature _____ Date _____

Upon approval of program enrollment, you must enroll in the program through OSU Training Services by logging into the Learning Management System, <https://talent.okstate.edu>. For questions about the Learning Management System contact OSU Training Services at (405) 744-5374 or by e-mail, osu-trng@okstate.edu.