

Oklahoma State University Policy and Procedures

FACILITIES PLANNING AND SPACE UTILIZATION COMMITTEE	1-0123 GENERAL UNIVERSITY August 2025
--	--

POLICY

1.01 Statement of Intent

It is Oklahoma State University policy to establish and maintain a Facilities Planning and Space Utilization Committee (hereinafter referred to as the Committee). The Committee is responsible for the orderly development and prudent use of all university physical resources, including land and facilities. The Committee will function as the university's omnibus planning committee.

1.02 Scope of Responsibility

The Committee shall be concerned with the inventory, assignment, planning, programming, design, acquisition, implementation, utilization, renovation, conversion, and ultimate disposition of the following elements:

- Land
- Facilities
- Infrastructure
 - Pedestrian Movement
 - Vehicular Movement
 - Parking
 - Utilities
 - Other
- Outdoor Environment
 - Hardscapes
 - Softscapes
 - Campus Lighting
 - Communications
- Other
 - Marketing and Identification Systems
 - Naming of University Facilities
 - Displaying Creative Works
 - Accessibility to All
 - Historical Heritage
 - Protection of the Environment
 - Local, Municipal, and Regional Integrations

1.03 Committee Membership and Chair

A. The membership of the Committee shall include the following or equivalent:

Provost and Senior Vice President
Senior Vice President and Chief Financial/Administrative Officer
Senior Vice President and Chief Operating Officer
Senior Vice President, System Affairs
Vice President, Research
Vice President, Student Affairs
Vice President, Enrollment Management
Vice President, Division of Agricultural Sciences and Natural Resources
Vice President, Athletic Programs/Director Intercollegiate Athletics
Chief of Police, OSU Police Department
Director, University Budget
Director, Facilities Management/Chief Facilities Officer
Director, Long Range Facilities Planning
Representative – Legal Counsel, Board of Regents
Representative – University Planner
Representative – Risk and Property Management
Representative – President/CEO, OSU Foundation
Representative – President/CEO, OSU Alumni Association
Faculty Representative – appointed by Faculty Council
Staff Representative – appointed by Staff Advisory Council
Student Representative – appointed by Student Government Association
Student Representative – appointed by Graduate Student Association

B. Committee Chairperson: Senior Vice President and Chief Financial/Administrative Officer

PROCEDURE

2.01 Requests for Action

Individuals and departments shall present requests for Committee review and/or action by submitting requests through their respective dean or vice president (or designated representative), who will then submit them to the Committee Chair.

2.02 Meetings

The Chair of the Committee shall call periodic Committee meetings, receive and address inquiries from the various campus communities and record minutes of the meetings.

2.03 Committee Relationships

The Committee may, from time to time, create standing or special purpose subordinate committees to address topical questions concerning any aspect of the physical resources of the university. In addition to seeking the advice of such subordinate committees, the Committee will work closely with other related campus committees and units for the purpose of

developing unified and harmonious campus concepts throughout the university system.

Revised:

October 2007

June 2008

August 2025

Approved:

Board of Regents, October 1999

Board of Regents, June 2008

Leadership Team, August 2025