



Landscape Services

Safety Standard Operating Procedure

(Revised 3/2023)

Landscape Bed Maintenance Schedule

This SSOP provides guidance on the practices established for **Landscape Bed Maintenance Schedule**. As with any equipment or tools, the most basic premise for safe operation is reading and adhering to the manufacturer's instructions and warnings. This SSOP is not a substitute for the owner's manual produced by the manufacturer.

Safety Requirements: Caution signs and safety cones if needed.

PPE Requirements: Gloves, safety glasses, hearing protection, closed toe shoe, safety vest (if working near roadside).

Pre-emerge Products

- Freehand 1.75G
- Specticle G

Schedule

January, February

- Bi-annual pre-emerge application to landscape bed spaces.
- Weekly inspection of bed spaces for weed removal.

March

- Spring rejuvenation pruning.

March, April

- Mulch landscape bed spaces with an average depth of 1" new mulch.
- Mulch tree rings with an average of 1" new mulch.
- Use chip mulch unless given instruction for use of bulk mulch.
- Weekly inspection of bed spaces for weed removal.
- Fertilize bed spaces with 6-2-0 & Sulfur.
- Bi-weekly mowing/ trimming of jasmine and euonymus ground cover plants.

April, May

- Inspect all plants for pests.
- Weekly inspection of bed spaces for weed removal.
- Hedge trimming of shrubs. Completion prior to Spring Graduation.
- Deadhead Iris.

- Bi-weekly mowing/ trimming of jasmine and euonymus ground cover plants.

June, July

- Bi-annual pre-emerge application to landscape bed spaces.
- Hedge trimming of shrubs as needed.
- Weekly inspection of bed spaces for weed removal.
- Inspect all plants for pests.
- Bi-weekly mowing/ trimming of jasmine and euonymus ground cover plants.

August

- Weekly inspection of bed spaces for weed removal.
- Hedge trimming of shrubs. To be completed one week prior to the start of fall semester.
- Bi-weekly mowing/ trimming of jasmine and euonymus ground cover plants.

September, October

- Hedge trimming of shrubs as needed. No trimming after September.
- Mulch bed spaces and tree rings. (Completion one week prior to Homecoming)
- Weekly inspection of bed spaces for weed removal.
- Bi-weekly mowing/ trimming of jasmine and euonymus ground cover plants.

November, December

- Maintain cleanliness of bed spaces.
- Weekly inspection of bed spaces for weed removal.

Weed Removal (Manual & Chemical)

- Weekly chemical applications in open areas of the bed space can be made to keep any breakthrough to a minimum.
- Removal by hand within and around ornamental plants will be necessary.
- Removal will require a landscaping spade to open the surface of the soil enough to remove the root(s) of the weed. Removal of dandelions might require more effort with the spade to remove the entire root.

Sheered Plants

- Abelia
- Arborvitae
- Boxwood
- Elaeagnus
- Euonymus
- Hawthorne
- Hollies
- Leatherleaf Viburnum
- Wax Myrtle

Hand Prune

- Crepe Myrtle
- Distylium
- Hydrangea
- Junipers
- Leatherleaf Viburnum
- Nandina
- Winter Jasmine