

Oklahoma State University Policy and Procedures

ENERGY MANAGEMENT AND CONSERVATION

1-0520
GENERAL UNIVERSITY
September 2020

POLICY

1.01 The OSU/A&M Board of Regents embraces energy conservation and endorses the concept everyone is responsible for ensuring every reasonable effort is made to conserve energy and natural resources while exercising sound financial management.

1.02 The importance of maintaining an energy management and conservation policy is recognized in order to administer an ongoing program. The continuation of this policy is the joint responsibility of the Board of Regents, campus administration, faculty, staff, and students. Success is based on cooperation at all levels.

PROCEDURE

2.01 Each campus maintains accurate records of energy consumption and cost and provides verifiable performance information on the goals and status of the energy conservation program to the Board of Regents and administrations at the various institutions in the OSU System.

2.02 Each campus administrator is accountable for energy management on his/her campus, with energy audits being conducted and feedback provided by the Energy Managers.

2.03 To ensure the overall success of the energy management program, the following specific areas of emphasis have been adopted and are exercised:

- A. The energy conservation and management program is administered primarily through the campus Energy Managers and administrators.
- B. The Board expects all personnel at each campus to make a positive contribution to maximize energy conservation and produce real energy savings.
- C. "Energy Guidelines" defining the rules for implementation and exercise of the energy program have been adopted.

2.04 To promote a safe, healthy learning environment and to complement the energy management program, each campus shall review and adhere to the preventive maintenance and monitoring plan administered by the campus Facilities Management department for its buildings, infrastructures, and systems, including HVAC, building envelope, and moisture management.

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E-Team, October 2020