

# Part-Time Student Employment Application---OSU Physical Plant

***Please submit completed application to [phypltjobs@okstate.edu](mailto:phypltjobs@okstate.edu)***

<input type="text"/>		<input type="text"/>
		DATE
<input type="text"/>		<input type="text"/>
NAME [LAST, FIRST, MIDDLE AS SHOWN ON SOCIAL SECURITY RECORDS]		CWID NUMBER
<input type="text"/>	<input type="text"/>	<input type="text"/>
LOCAL STREET ADDRESS	CITY / STATE / ZIP	TELEPHONE
<input type="text"/>	<input type="text"/>	<input type="text"/>
PERMANENT STREET ADDRESS	CITY / STATE / ZIP	TELEPHONE

## Education

<input type="text"/>	<input type="text"/>	
NAME OF HIGH SCHOOL / GED	LOCATION	
<input type="text"/>	<input type="text"/>	
JUNIOR COLLEGE OR TRADE SCHOOL	LOCATION	
<input type="text"/>	<input type="text"/>	
OTHER SPECIAL TRAINING	LOCATION	TYPE OF STUDY

## Student Classification

Freshman    Sophomore    Junior    Senior    Graduate  

Expected graduation:    How many hours are you enrolled in?

## Area of Study

- Agriculture    Arts & Sciences    Business    Engineering  
 Human Environmental Sciences    Veterinary Medicine    Education

<input type="text"/>	<input type="text"/>
MAJOR	MINOR

## Citizenship Status

Are you presently legally authorized to work in the United States?    Yes    No  
Documentation of your identity and employment eligibility must be provided upon hire as required by the Immigration reform and control Act of 1986.

Are you at least 18 years old?    Yes    No

Do you have a valid US Driver's License?    Yes    No

Have you ever been convicted for any violation of the law other than minor traffic violations? (This includes DUI/DWI, felonies, misdemeanors, etc.) *A criminal record does not necessarily eliminate you from employment with the University. Each conviction will be reviewed with respect to the offense, circumstance, seriousness, recency and for the position for which you apply.* If yes, please describe the dates, nature, and circumstances of the crime. Also, please be aware that you may be asked to provide more information upon Oklahoma State University's Human Resources request:  
(If yes, please explain)    Yes    No

A conviction record in and of itself will not necessarily disqualify an applicant from employment.

<input type="text"/>
<input type="text"/>

## Employment History

List last three periods of employment beginning with the most current position.

NAME OF EMPLOYER	DATES EMPLOYED	JOB TITLE	REASON FOR LEAVING
NAME OF EMPLOYER	DATES EMPLOYED	JOB TITLE	REASON FOR LEAVING
NAME OF EMPLOYER	DATES EMPLOYED	JOB TITLE	REASON FOR LEAVING

## Skills

Have you ever worked for OSU?  Yes  No

If so, what department and when?

## References

Please list three people to whom you are not related who have known you at least two years.

NAME	RELATION	YEARS KNOWN	TELEPHONE
NAME	RELATION	YEARS KNOWN	TELEPHONE
NAME	RELATION	YEARS KNOWN	TELEPHONE

1st Desired position:

How many hours would you like to work?  Date available:

2nd Desired position:

How many hours would you like to work?  Date available:

Fill in hours you are available to work.

	8:00	8:30	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	1:00	1:30	2:00	2:30	3:00	3:30	4:00	4:30	5:00	
Sunday																				
Monday																				
Tuesday																				
Wednesday																				
Thursday																				
Friday																				
Saturday																				

I understand that misrepresentation of fact in this application will be sufficient grounds for termination of my employment or cancellation of job offer without notice anytime hereafter. I hereby authorize Oklahoma State University to investigate these statements without liability arising there from.

SIGNATURE

DATE

Oklahoma State University, in compliance with Title VI and VII of the Civil Rights Act of 1964, Executive Order 11246 as amended, Title IX of the Education Amendments of 1972, Americans with Disabilities Act of 1990, and other federal laws and regulations, does not discriminate on the basis of race, color, national origin, sex, age, religion, disability, or status as a veteran in any of its policies, practices, or procedures. This includes but is not limited to admissions, employment, financial aid, and educational services. Any person who believes that discriminatory practices have been engaged in based on gender may discuss his/her concerns and file informal or formal complaints of possible violations of Title IX with the OSU Title IX Coordinator, 408 Whitehurst, Oklahoma State University, Stillwater, Oklahoma 74078. (405) 744-5371.